

## Workday Projects

Workday Projects allows companies to focus on the critical components that make a company successful: people, resources, and work. By bringing these elements together in a unified suite of enterprise applications, managers can gain insight into what makes a team or project successful, areas of the company that are weak or struggling, and ways to improve the effectiveness of your organisation.

Unlike traditional bolt-on project or work management systems, Workday Projects is seamlessly unified with Workday Financial Management, Workday Human Capital Management (HCM), Workday Expenses, and Workday Time Tracking. As a result, managers can efficiently plan, track, and analyse their projects, talent, operations, and profitability throughout the project life cycle.

With Workday Projects, you can:

### Plan work:

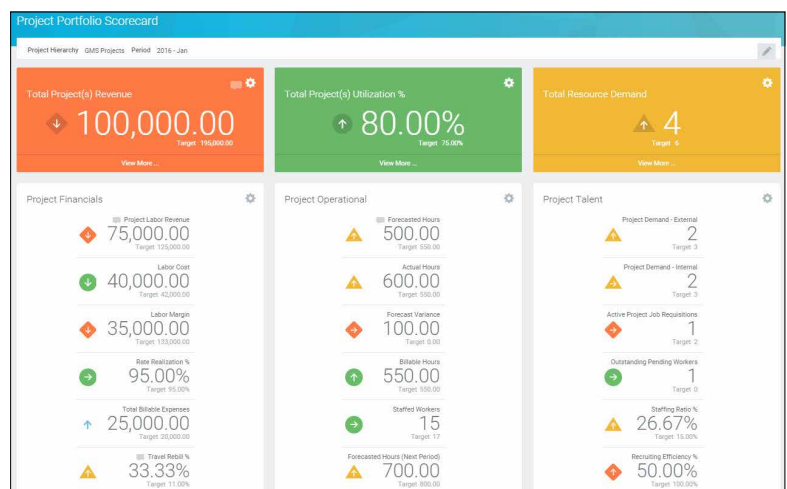
- Align all projects with corporate goals and initiatives.
- Model all types of work, including product development, projects, campaigns, client service delivery, grants, and more.
- Streamline resource allocation with advanced resource forecasting.
- Establish budgets and forecasts.
- Create a work plan with phases, tasks, and milestones to track progress over time.

### Manage resources:

- Seamlessly use worker profile data and skills profiles from Workday HCM.
- Search for talent based on specific criteria such as job profiles, skills, and competencies.
- View and compare worker profile information, including experience and qualifications.
- Use dynamic resource pools and flexible faceted search to automate resource assignment and improve utilisation.

### Key features and benefits

- Plan and track projects and tasks.
- Utilise resource pools, work plans, and project hierarchies.
- Integrate to external project systems such as Microsoft Project.
- Configure company and work-specific business process workflows.
- Ensure alignment of workforce and resources to strategic goals.
- Track overall spend (labour, expenses, and procurement) against budget.
- Bill customers and recognise revenue based on project milestones.
- Rate the quality of work completed.
- Give executives insight into alignment, achievement, and potential.
- Tie real human cost and impact to actual business results.



- Staff project and work teams with available and qualified employees and independent contractors.
- Review holiday and work schedules to ensure appropriate project coverage.

### Monitor costs and progress:

- Track time entered by your on-the-go workforce with Workday Time Tracking.
- Record labour rates for billable and non-billable hours.
- Use Workday Expenses and Workday Procurement to capture expenses and purchase orders related to a project or work area.
- Enable weekly resource forecast estimates at the project level for use in project budgeting.
- View total current spend against planned budget as projects and work progress.
- Proactively modify project and work plans, budgets, and worker assignments as needed.

### Analyse work results:

- View the current status of key initiatives and projects at a glance with dashboard worklets.
- Set a notification trigger to indicate when a specific condition or threshold is met.
- Rate the quality of completed projects and work.
- Base worker pay-for-performance compensation and development plans on objective results of work performed.
- Leverage outcomes to gain insight into ways to improve processes in the future.

Workday Projects provides better alignment, execution, and results than standalone project systems, enabling your organisation to maximise productivity, motivate workers, and enable business leaders to drive results.

