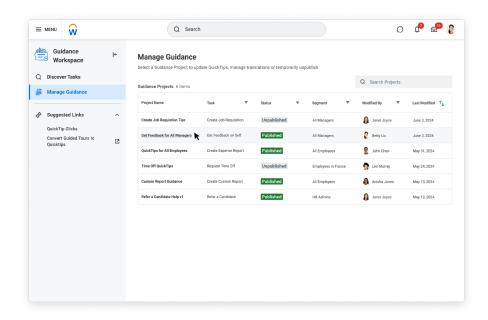


# Workday Guidance.

Workday Guidance is a Workday-based digital adoption tool that makes it easier for your employees to get things done. By giving you the tools to create rich, personalized, and contextual recommendations for your employees, Workday Guidance helps you streamline tasks and reduce friction for a better user experience.



Manage guidance projects in the Workday Guidance workspace.

## Empower your users.

When faced with complex tasks and terminology, employees may lose time trying to understand them, leading to friction and frustration. Workday Guidance gives admins the ability to customize and deliver contextual assistance and tailor guidance according to user needs. This helps to reduce confusion and enhance the user experience by ensuring intuitive support when it's needed most.

#### **Key Benefits**

- Provide rich, personalized and contextual guidance for users
- Highlight features and fields to improve complex user journeys
- Gain insights to optimize your content and drive adoption

#### **Key Features**

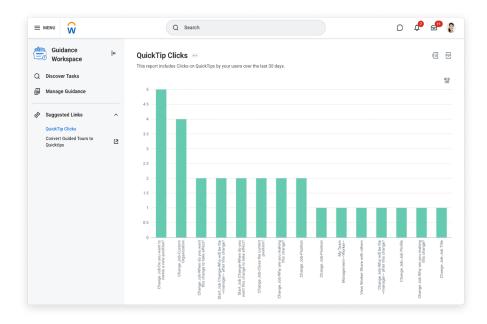
- No-code guidance-authoring experience
- Configurable QuickTips for field-level help
- Machine-learning-powered smart suggestions within QuickTips
- Insights into Workday end-user data for better decision-making

#### Results

- Improve the user experience for complex business processes
- Increase task accuracy and completion rates
- · Increase efficiency and productivity
- Increase feature awareness and adoption

### Unlock actionable insights.

A deeper understanding of your users' behavior, through personalization and leveraging analytics to pinpoint challenge areas or where guidance can be more effective, can help you identify opportunities to optimize your guidance across business processes including Change Job and Recruiting, and further drive adoption and productivity. Workday Guidance gives admins access to accurate insights into employee data, enabling machine-learning-driven suggestions and personalized segmentation capabilities.



QuickTip clicks dashboard.

## Seamlessly integrated with Workday.

Workday Guidance is optimized to use with Workday, offering a smoother, easier, code-free guidance-authoring experience right out of the box. Plus, it's scalable without the need for reconfiguration after new releases.

Follow the admin guide to set up Workday Guidance today.

